



# PEMBERTON CARRIAGE DRIVING DEVELOPMENT FUND

Approved by the EC Driving Committee October 24, 2022

## Background

This fund is intended for the development of youth and accessible Driving in Canada and is named in honour of Jack Pemberton. Mr. Pemberton, is an Honorary Life Member of Equestrian Canada (EC) and was an Honorary Life Director in 1981. In 1988 he was given the EC Lifetime Achievement Award. He represented Canada for driving at the Federation Equestrian International (FEI) and has been involved with the FEI as an FEI driving judge, as chairman for the FEI Driving Committee and as past chairman. His involvement with the Royal Winter Fair started in 1964 as an exhibitor in the coaching class. He became a director for the Fair in 1974 and President in 1975, and again from 1978-1979. This fund recognizes the contributions Mr. Pemberton has made to the development of Carriage Driving in Canada.

## Objective

To increase the number of actively engaged Driving participants by enhancing youth driving programs and opportunities for drivers with an impairment to participate in Driving activities.

## Eligibility

Individuals, clubs or other affiliated organisations wishing to;

- Offer coach, instructor and official education opportunities (in-person or virtual),
- Purchase specific equipment to increase and adapt program offerings for youth and people with physical or sensory impairments, such as large lettering, adaptive aids for carriages
- support clinicians/organisers run introductory events, educational seminars/webinars, or demonstration events,

Could be eligible to apply for funding, if they meet the following eligibility requirements;

- Individuals must be members or sport license holders in good standing with their PTSO and/or EC.
- Driving Clubs and other organizations must be affiliated and a member in good standing of their PTSO and/or EC.



- Canadian clinicians must hold an EC coach status and/or be an EC official. Other country clinicians with equivalent credentials will be eligible.

The funding support available to eligible applicant organizations is up to \$1000.00.

## Criteria

Applicants must;

- Describe the purpose of the fund request, explain how the funds will be used i.e. purchase equipment, pay clinician, and proposed timelines.
- Identify measurable outcomes – a specific result that will determine if the event/project has been successfully accomplished. This could be achieved via participant surveys, increase in program offering by % due to purchase of equipment.
- Select the following areas that apply to the funding request.
- EC Officials training such as para-driving education and training of EC classifiers.
- Activities such as coach training for para-driving, purchasing adaptive equipment, educational events, demonstration clinics and webinar education development for youth and Para-drivers.
- Athlete Development Clinics for youth and para-drivers for skill development such as dressage or youth development programs conducted by approved coaches.
- A program that needs specific equipment or coach training to become established and increase participant numbers. (for example, therapeutic driving program, youth mentorship program).

## Application Procedure

1. The application must meet eligibility and criteria requirements set out above.
2. Application must be received at least 3 months in advance of the event/project being initiated to qualify for funding.
3. Funds will be distributed upon receipt of a report and copy of expenses (sales receipts, invoices). The report must clearly demonstrate how the objectives of the funds were achieved according to the measurable outcomes.



## PEMBERTON FUND APPLICATION FORM

Complete the form in full. Attach additional documentation if needed. Applicants may be asked for additional information.

Name of Organization: \_\_\_\_\_

Registered Organization Number (if applicable): \_\_\_\_\_

Date Organization Established: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

Website: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Objectives of the Organization: \_\_\_\_\_

Projects completed in last two years, budget and funding source: \_\_\_\_\_

Summary of proposed project, target audience and budget: \_\_\_\_\_

Project Objectives: \_\_\_\_\_

Project Implementation Timelines with Dates: \_\_\_\_\_

Expected Outcomes (expected changes for individual, community, and organization): \_\_\_\_\_

Amount Requested (up to \$1000): \_\_\_\_\_

Submit completed form to: [DrivingCommittee@equestrian.ca](mailto:DrivingCommittee@equestrian.ca)